**Pharmacy Benefits and Costs Reporting – RxDC 2024**

**9 Important Things to Remember**

UnitedHealthcare’s RxDC request for information (RFI) or survey enables us to collect data we do not have in our systems at this time. Here are 9 things employers, brokers and consultants should know to make the June 1, 2024 submission successful.

1. **UnitedHealthcare will submit the RxDC data for the 2023 reference year for fully insured, ASO and Level Funded coverage administered by UnitedHealthcare.**
2. **Any plans administered by another carrier or vendor** that is not administered by UnitedHealthcare must be submitted by the employer or the entity.
3. **A request for information (RFI ) on the employer/broker portal is the primary method to collect information.** UMR and certain Surest employers renewing 2/1/24 – 6/1/24 will be sent a survey.
4. **Know the important dates.**

* **2/1/24 -** Portals open for RFI and surveys mailed to all employers who must complete survey rather than RFI.
* **3/31/24 –** Deadline for submission of all requested data to UnitedHealthcare.
* **3/31/24 –** Employers wishing to submit data to CMS themselves must request it through their account representative.
* **4/15/24 –** Account teams must have customers doing their own submission loaded into the ad hoc tool.
* **5/15-**5/18 – Data sent to self-funded employers who requested it.

1. **Use the UnitedHealthcare RxDC Resources**, which will support better understanding of request, requirements and process.

* RxDC [Brainshark](https://www.brainshark.com/1/player/uhc?pi=zFsz3HnDKzkHC7z0&r3f1=&fb=0)
* RxDC [FAQs](https://www.uhc.com/content/dam/uhcdotcom/en/HealthReform/PDF/Provisions/reform-rxdc-external-faq.pdf)
* RxDC [Guide](https://www.uhc.com/content/dam/uhcdotcom/en/HealthReform/PDF/Provisions/reform-CAA-Rx-external-UHC-ASO-approach-CAA-Rx-reporting-guide.pdf)

1. **Use the** [**UHC**](https://www.uhc.com/content/dam/uhcdotcom/en/HealthReform/PDF/Provisions/reform-caa-external-rxdc-data-collection-survey-worksheet.pdf)**,** [**UMR**](https://www.uhc.com/content/dam/uhcdotcom/en/HealthReform/PDF/Provisions/reform-umr-caa-prescription-drug-data-collection-survey-worksheet.pdf) **or** [**Surest**](https://www.uhc.com/content/dam/uhcdotcom/en/HealthReform/PDF/Provisions/reform-caa-external-rxdc-surest-data-collection-survey-worksheet.pdf) **RxDC worksheets prior to entering data to save time**.
2. **Employers with multiple policy numbers.**

* When calculating the employer premiums paid will need to combine the amounts and enter the total into the RFI or survey.
* When calculating the employee premium paid will need to combine the amounts and enter the total into the RFI or survey.

1. **Changes may be made in the RFI through the March 31 deadline.** RFI provides a dashboard to check status.

For UMR or Surest employers who use a survey, once the survey is submitted no changes may be made.

1. **There is no need to complete the RFI tool if ASO employer plans to submit their data themselves.** Employer must notify UHC no later than March 31 if this approach is elected. However, if the employer plans to submit only a portion of the data, the employer must complete the RFI by the March 31 deadline.
2. **Refer to the CMS website and** [**instructions**](https://regtap.cms.gov/reg_librarye.php?i=3860) **if submitting the RxDC data directly.**